

VISA SERVICES CANADA

WWW.VISASERVICESCANADA.CA

VISA APPLICATION FEES FOR GUINEA REPUBLIC

*** Visa fees and times are subject to change by embassies without notice ***

BUSINESS VISA - TOURIST VISA

- Single Entry Visa \$100
- Multiple Entry Visa \$150

(+ plus)

- **REGULAR SERVICE FEE** \$75. 10 working days processing
- **EXPRESS SERVICE FEE** \$115. 7 working days processing
- **URGENT SERVICE FEE** \$150. 3 working days processing

SPECIFIC VISA REQUIREMENTS FOR GUINEA REPUBLIC

BUSINESS VISA

You must put these items in the application package:

- ✓ - original signed passport, valid for at least 6 months after return to Canada, with at least two blank pages.
- ✓ - three (3) fully completed and signed visa application forms,
- ✓ - three (3) recent passport-style photographs,
- ✓ - an official business invitation from a company in Guinea, detailing you and the purpose of the visit,
- ✓ - a note from the company you work for, stating the reasons for and purpose of your visit,
- ✓ - air tickets for entry and exit in your name.

TOURIST VISA

You must put these items in the application package:

- ✓ - original signed passport, valid for at least 6 months after return to Canada, with at least two blank pages.
- ✓ - three (3) fully completed and signed visa application forms,
- ✓ - three (3) recent passport-style photographs,
- ✓ - a formal letter stating the reasons for and purpose of your visit, with your name and address, and the name and contact details of your invitor or sponsor or hotel,
- ✓ - hotel bookings for the entire duration of stay, in your name,
- ✓ - air tickets for entry and exit in your name.

SHIPPING Once you have typed and printed out and signed all the forms, ship everything, including your passport and photos, by trackable courier (Purolator or FedEx) or Canada Post trackable courier, to:

Visa Services Canada, Inc.
275 Slater Street, Suite 900
Ottawa ON K1P 5H9
ph. (613) 231-7054

VISA SERVICES CANADA

SECURE PAYMENT FOR TOURIST & VISIT VISAS

Visa Services Canada, Inc. is pleased to offer the most secure means of payment available in Canada for the processing of your tourist or your visit visa. This is the mandatory payment form. As of January 2017 tourist/visit clients must pay by e-transfer. Credit card is no longer accepted.

INTERAC e-Transfer®

Interac e-Transfer is a funds transfer service between personal and business accounts at Canadian banks and other financial institutions. You do not have to provide any account details or even a credit card number to our company. Our staff never see any of your account details when you use an e-transfer method of payment. You deal only with your bank or financial institutions to make payment in a totally secure environment right from your home or office.



HOW IT WORKS

1. Fill in the entire visa application form, including the VSC cover page above, and send it to our office by courier or e-mail as applicable.
2. Our professional staff review your application and determine the total payment (including taxes and shipping) to be made by you.
3. **Our staff send you an e-mail detailing the full and final charges. This email will contain all the instructions for making the e-transfer. It will include the e-mail and security codes, and step-by-step instructions for you.**
4. You, or a friend or relative acting on your behalf, make the e-transfer to VSC for all the visa processing charges and fees.
5. It takes about 30 minutes for the bank to send the e-transfer notification to our office. We then receive the funds and can then pay the embassy on your behalf. Payment must be received before the embassy can be approached with your application and supporting documents.

YOUR E-MAIL ADDRESS

Applicants **MUST** provide at least one (1) working and monitored e-mail address on the VSC cover page so that our staff can contact you with details of the payment. Please provide two email addresses if possible.

An application form without a typed correct and monitored e-mail address cannot be processed. Please provide a working and monitored email address.

Applicants who respond immediately are assisted first. Applicants who do not respond within three days (72 hours) will have their applications cancelled and their passports prepared for return. Failure to respond promptly may result in you missing your journey.

VISA SERVICES CANADA®

Freedom to Travel, Personalized®



Visa Services Canada, Inc.
275 Slater Street, Suite #900
Ottawa, ON, K1P 5H9, CANADA
Phone: 613-231-7054
Toll-free: 866-378-1229

www.VisaServicesCanada.ca
info@visaservicescanada.ca

ALL APPLICANTS: full legal names

1.	
2.	
3.	
4.	
5.	

SHIPPING ADDRESS - all details mandatory

Street Address			Apartment #	
City			Province	
Postal Code		Country (if not Canada)		
Phone		Office Phone		
Cell Phone				
Email				

Visa Countries (in order of arrival)	Visa type tourist / business / etc	Entries 1 / 2 / multi	Service level regular / fast	Date of entry & exit (dd / mm / yy)

SHIPPING OPTIONS

- Personal pick-up in Ottawa
- Canadian shipping \$30
- Cdn10:30am shipping \$40
- Foreign shipping (cost+)

Do not write in this area

Payment: call to make payment by money order / bank draft / e-transfer

Visa	Cardholder			
Mastercard	Card #			
M.O. / draft	Expiry date			
E-Transfer				

Original ink signature & date (authorizing credit card charge and terms of service). Credit card must be in the name of an applicant.

X

SIGN HERE

Terms: By using *Visa Services Canada* you are authorizing the company to handle your personal information and your passport, and to hand over such passports and information to a foreign diplomatic mission in Canada or abroad for the purpose of acquiring a visa. By using the services of VSC you are accepting in whole the following terms, conditions, and limitations: VSC cannot and does not guarantee a visa will be issued by a diplomatic office, as this is the sole prerogative of the foreign government. VSC is not responsible for the safety or security of your passport once the passport has entered the diplomatic grounds or passed into the control of a shipper. VSC is not liable for any stolen or lost passport, and has no liability for late shipping delivery of passports and visas. Cash, bank drafts, credit cards and money orders are subject to a 1 % bank charge. I understand this liability statement.

Internal Use Only	SHIPPING		Date sent by VSC	
Tracking #			Date received by client	

FORMULAIRE DE VISA

1. Nom & Prénoms (conformément au passeport) : <i>Name & Surname(conform to the passport):</i>	2. Date de naissance : <i>Date of birth :</i>
3. Nom de jeune fille <i>Milden name</i>	4. Lieu de naissance: <i>Place of birth:</i>
5. Nationalité actuelle: <i>Present Nationality :</i>	6. Nationalité d'origine: <i>Nationality at birth :</i>
7. Adresse (rue, ville, code postal) <i>Adress (Street, City, Postal Code)</i>	8. Tél maison: <i>Phone home:</i>
9. Profession: <i>Profession</i>	10. Tél. bureau : <i>Phone work :</i>
11. Employeur: <i>Employer:</i>	12. Tél Bureau : <i>Phone work</i>
13. Numéro du passeport: <i>Passeport number</i>	14. Date d'émission: <i>Date of issue:</i>
15. Lieu d'émission <i>Place of issue</i>	16. Date d'expiration: <i>Date Expired</i>
17. Référence en cas d'urgence (Nom & adresse complète) <i>Reference in case of emergency (Name & full address)</i>	
18. Avez-vous visité antérieurement la Guinée? <i>Have you been in Guinée?</i>	
<input type="checkbox"/> Oui <input type="checkbox"/> Non	
19. Motif du séjour <i>Reason of your journey</i>	
<input type="checkbox"/> Affaires/Business	
<input type="checkbox"/> Tourisme/Tourism	<input type="checkbox"/> Etudes/Recherche
<input type="checkbox"/> Mission	<input type="checkbox"/> Autres/Others
20. Durée du visa/ <i>duration of the visa</i>	
<input type="checkbox"/> De 1 à 3 mois/months <input type="checkbox"/> De 6 à 12mois/months	
<input type="checkbox"/> De 3 à 6 mois/months	
21. Références en Guinée (Adresse, tél.) <i>Reference in Guinea (specify your address during your stay)</i>	
22. Validité Du Au <i>Signature :</i> <i>Date:</i>	

Observations de la section consulaire: Visa accordé, le.....sous le N°pour :.....mois



VISA SERVICES CANADA

Suite 900 - 275 Slater St.
Ottawa, ON, K1P 5H9, CANADA
WWW.VISASERVICSCANADA.CA
613-231-7054

I, _____, authorize *Visa Services Canada* to act on my behalf in acquiring a visa for my passport. *Visa Services Canada* is authorized to drop-off and pick-up my passport and any other personal documents from the embassy, high commission, consulate, diplomatic mission of the country of _____ while aiding me in acquiring a visa. *Visa Services Canada* is also authorized to receive information about my application from the visa office while acting on my behalf.

Signed on this _____ day of the month of _____ in the year _____,
in the city of _____ in the province of _____, in Canada.

Signature _____



OFFICE COPY



VISA SERVICES CANADA

Suite 900 - 275 Slater St.
Ottawa, ON, K1P 5H9, CANADA
WWW.VISASERVICSCANADA.CA
info@visaservicescanada.ca
613-231-7054 toll-free 866-378-1229

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Signed on this _____ day of the month of _____ in the year _____,
in the city of _____ in the province of _____, in Canada.

Signature _____



EMBASSY COPY

VISA SERVICES CANADA

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EMBASSY REGISTRATION

For your personal safety and security we can register you with the embassy of Canada in the country or countries to which you will travel on your upcoming business or tourist journey.

During times of national emergency such as natural disasters, war, or bombings, the government of Canada may seek out all Canadian nationals in a disaster or security zone. Canadians who are registered are the first ones found and can be the first evacuated in some cases.

This is a fast and efficient way of ensuring the Canadian Government can find you in case of an emergency, and can give your family some security during your travels.

- **YES, please register my trip with the government** (\$20. fee per person)

ABOUT ME

Last name as in passport	
First name as in passport	
Date of birth: (DD/MM/YYYY)	
Gender as in passport:	
Canadian Passport number:	

ABOUT MY TRIP

Destination country	
Region in country if known	
Additional information (address or hotel name)	
Arrival date at destination (DD/MM/YYYY)	
Departure date from country (DD/MM/YYYY) I do not know my departure date	

MY CONTACT DETAILS OUTSIDE CANADA

You must provide at least one way of contacting you outside Canada

Email address which you check regularly	
Telephone number with area code	
Mobile telephone number with area code	

Send me a text message with destination travel advice and advisories upon arrival

EMBASSY REGISTRATION continued**MY EMERGENCY CONTACT IN CANADA IS**

You must provide at least one means of contacting this person.

Emergency contact in Canada's full name	
Emergency contact in Canada's Email	
Emergency contact in Canada's telephone number with area code	
Emergency contact in Canada's mobile number with area code	

I AM GOING TO A SECOND COUNTRY

Second Destination country	
Region in country if known	
Additional information (address or hotel name)	
Arrival date at destination (DD/MM/YYYY)	
Departure date from country (DD/MM/YYYY) I do not know my departure date	

I AM GOING TO A THIRD COUNTRY

Third Destination country	
Region in country if known	
Additional information (address or hotel name)	
Arrival date at destination (DD/MM/YYYY)	
Departure date from country (DD/MM/YYYY) I do not know my departure date	

PRIVACY STATEMENT

The information collected here will be shared with the Government of Canada in order to register you as a Canadian abroad. The data will not be shared with any other government or with any private company. By filling out this form you acknowledge that you understand how your data will be used and retained, and that *Visa Services Canada* is not liable for the data after it has been given to the Government of Canada.