

VISA SERVICES CANADA

WWW.VISASERVICESCANADA.CA

VISA APPLICATION FEES FOR GABON

*** Visa fees and times are subject to change by embassies without notice ***

BUSINESS VISA - TOURIST VISA

- Single-entry visa \$100
- Multiple-entry visa \$250

(+ plus)

- **REGULAR SERVICE FEE** \$75. 15 working days processing
- **EXPRESS SERVICE FEE** \$115. 10 working days processing
- **URGENT SERVICE FEE** \$150. 7 working days processing

SPECIFIC VISA REQUIREMENTS FOR GABON

BUSINESS VISA You must put these items in the application package:

- ✓ - original signed passport (not a refugee travel document), valid for at least 6 months after return to Canada, with at least two blank pages.
- ✓ - three (3) fully completed and signed 2-page Gabon visa application forms,
- ✓ - three (3) recent **35mm x 45mm** passport-style photographs,
- ✓ - air ticket or signed detailed itinerary from travel agent (with names, dates and flights),
- ✓ - a letter of invitation from Gabon,
- ✓ - a letter from your employer addressed to the Embassy of Gabon stating the type of business to be conducted, the dates and duration of your stay, and the names and addresses of your contacts in Gabon.
- ✓ - a letter from your company guaranteeing your financial support and return to Canada,
- ✓ - copy of your Yellow Fever Certificate.
- ✓ - non-Canadian passport holders must submit a copy of their PR card.

TOURIST VISA You must put these items in the application package:

- ✓ - original sign passport (not a refugee travel document), valid for at least 6 months after return to Canada, with at least two blank pages.
- ✓ - three (3) fully completed and signed 2-page Gabon visa application forms,
- ✓ - three (3) recent **35mm x 45mm** passport-style photographs,
- ✓ - air ticket or signed detailed itinerary from travel agent (with dates and flights),
- ✓ - copy of your Yellow Fever Certificate.
- ✓ - non-Canadian passport holders must submit a copy of their PR card.

Once you have typed and printed out and signed all the forms, ship everything, including your passport and photos, by trackable courier (Purolator or FedEx) or Canada Post trackable courier, to:

Visa Services Canada, Inc.
275 Slater Street, Suite 900
Ottawa ON K1P 5H9
ph. (613) 231-7054

VISA SERVICES CANADA

SECURE PAYMENT FOR TOURIST & VISIT VISAS

Visa Services Canada, Inc. is pleased to offer the most secure means of payment available in Canada for the processing of your tourist or your visit visa. This is the mandatory payment form. As of January 2017 tourist/visit clients must pay by e-transfer. Credit card is no longer accepted.

INTERAC e-Transfer®

Interac e-Transfer is a funds transfer service between personal and business accounts at Canadian banks and other financial institutions. You do not have to provide any account details or even a credit card number to our company. Our staff never see any of your account details when you use an e-transfer method of payment. You deal only with your bank or financial institutions to make payment in a totally secure environment right from your home or office.



HOW IT WORKS

1. Fill in the entire visa application form, including the VSC cover page above, and send it to our office by courier or e-mail as applicable.
2. Our professional staff review your application and determine the total payment (including taxes and shipping) to be made by you.
3. **Our staff send you an e-mail detailing the full and final charges. This email will contain all the instructions for making the e-transfer. It will include the e-mail and security codes, and step-by-step instructions for you.**
4. You, or a friend or relative acting on your behalf, make the e-transfer to VSC for all the visa processing charges and fees.
5. It takes about 30 minutes for the bank to send the e-transfer notification to our office. We then receive the funds and can then pay the embassy on your behalf. Payment must be received before the embassy can be approached with your application and supporting documents.

YOUR E-MAIL ADDRESS

Applicants **MUST** provide at least one (1) working and monitored e-mail address on the VSC cover page so that our staff can contact you with details of the payment. Please provide two email addresses if possible.

An application form without a typed correct and monitored e-mail address cannot be processed. Please provide a working and monitored email address.

Applicants who respond immediately are assisted first. Applicants who do not respond within three days (72 hours) will have their applications cancelled and their passports prepared for return. Failure to respond promptly may result in you missing your journey.

VISA SERVICES CANADA®

Freedom to Travel, Personalized®



Visa Services Canada, Inc.
275 Slater Street, Suite #900
Ottawa, ON, K1P 5H9, CANADA
Phone: 613-231-7054
Toll-free: 866-378-1229

www.VisaServicesCanada.ca
info@visaservicescanada.ca

ALL APPLICANTS: full legal names

1.	
2.	
3.	
4.	

SHIPPING ADDRESS - all details mandatory

Street Address			Apartment #	
City			Province	
Postal Code		Country (if not Canada)		
Phone		Office Phone		
Cell Phone				
Email				

Visa Countries (in order of arrival)	Visa type tourist / business / etc	Entries 1 / 2 / multi	Service level regular / fast	Date of entry & exit (dd / mm / yy)

SHIPPING OPTIONS

- Personal pick-up in Ottawa
- Canadian shipping \$30
- Cdn10:30am shipping \$40
- Foreign shipping (cost+)

Payment: call to make payment by money order / bank draft

Visa	Cardholder				
Mastercard	Card #				
E-Transfer	Expiry date				

Original ink signature & date (authorizing credit card charge and terms of service). Credit card must be in the name of an applicant.

Do not write in this area

X

Terms: By using *Visa Services Canada* you are authorizing the company to handle your personal information and your passport, and to hand over such passports and information to a foreign diplomatic mission in Canada or abroad for the purpose of acquiring a visa. By using the services of VSC you are accepting in whole the following terms, conditions, and limitations: VSC cannot and does not guarantee a visa will be issued by a diplomatic office, as this is the sole prerogative of the foreign government. VSC is not responsible for the safety or security of your passport once the passport has entered the diplomatic grounds or passed into the control of a shipper. VSC is not liable for any stolen or lost passport, and has no liability for late shipping delivery of passports and visas. Cash, bank drafts, credit cards and money orders are subject to a 1 % bank charge. I understand this liability statement.

Internal Use Only SHIPPING		Date sent by VSC	
Tracking #		Date received by client	



FORMULAIRE DE DEMANDE DE VISA

(Toutes les informations demandées doivent obligatoirement être fournies)

VISA APPLICATION FORM
(All requested information must be provided)

N° d'ordre :

1. IDENTITE DE L'INTERESSE (E) - APPLICANT'S IDENTITY

Nom(s) :
Name(s):

Nom de jeune fille (pour dames mariées) :
Maiden name (for married women):

Prénom(s) :
First name(s):

Date de naissance :
Birth date: J J M M A A A A
D D M M Y Y Y Y

Sexe : M F
Sex:

Lieu et pays de naissance :
Place of birth:

Nationalité d'origine :
Citizenship of birth:

Actuelle :
Now:

Situation familiale : Marié(e) Célibataire Divorcé(e) Veuf (veuve) Séparé(e) Autre
Marital status: Married Single Divorced Widower Separated Other

Nombre d'enfants : Domicile habituel (adresse, ville, pays et téléphone portable) :
Number of children: Permanent address (address, location, city, country and mobile phone):

Profession :
Profession :

2. DATE D'ARRIVEE AU GABON :
Date of entry in Gabon: J J M M A A A A
D D M M Y Y Y Y

DATE DE DEPART :
Date of departure: J J M M A A A A
D D M M Y Y Y Y

3. NATURE ET DUREE DU VISA SOLLICITE - TYPE AND DURATION OF THE REQUESTED VISA

Nature du VISA: Diplomatique Courtoisie Tourisme Affaires Transit
Type of VISA: Diplomatic Courtesy Tourism Business Transit

Transit (vers quel pays) : avec arrêt de jours
Transit (to which country): with stop of days

Durée du séjour : jours, 1 mois 2 mois 3 mois
Duration of stay: days, 1 month 2 months 3 months

Si séjour au Gabon : chez un particulier dans un hôtel autres
If staying in Gabon: in a private home in a hotel other

4. REFERENCES DU PASSEPORT - PASSEPORT REFERENCES

N° du passeport : Délivré à :
Passport number: Issued in:

Délivré le : Valable jusqu'au :
Date of issue: Expiry date:



VISA SERVICES CANADA

Suite 900 - 275 Slater St.
Ottawa, ON, K1P 5H9, CANADA
WWW.VISASERVICSCANADA.CA
613-231-7054

I, _____, authorize *Visa Services Canada* to act on my behalf in acquiring a visa for my passport. *Visa Services Canada* is authorized to drop-off and pick-up my passport and any other personal documents from the embassy, high commission, consulate, diplomatic mission of the country of _____ while aiding me in acquiring a visa. *Visa Services Canada* is also authorized to receive information about my application from the visa office while acting on my behalf.

Signed on this _____ day of the month of _____ in the year _____,
in the city of _____ in the province of _____, in Canada.

Signature _____



OFFICE COPY



VISA SERVICES CANADA

Suite 900 - 275 Slater St.
Ottawa, ON, K1P 5H9, CANADA
WWW.VISASERVICSCANADA.CA
info@visaservicescanada.ca
613-231-7054 toll-free 866-378-1229

I, _____, authorize *Visa Services Canada* to act on my behalf in acquiring a visa for my passport. *Visa Services Canada* is authorized to drop-off and pick-up my passport and any other personal documents from the embassy, high commission, consulate, diplomatic mission of the country of _____ while aiding me in acquiring a visa. *Visa Services Canada* is also authorized to receive information about my application from the visa office while acting on my behalf.

Signed on this _____ day of the month of _____ in the year _____,
in the city of _____ in the province of _____, in Canada.

Signature _____



EMBASSY COPY

VISA SERVICES CANADA

WWW.VISASERVICESCANADA.CA

EMBASSY REGISTRATION

For your personal safety and security we can register you with the embassy of Canada in the country or countries to which you will travel on your upcoming business or tourist journey.

During times of national emergency such as natural disasters, war, or bombings, the government of Canada may seek out all Canadian nationals in a disaster or security zone. Canadians who are registered are the first ones found and can be the first evacuated in some cases.

This is a fast and efficient way of ensuring the Canadian Government can find you in case of an emergency, and can give your family some security during your travels.

- **YES, please register my trip with the government** (\$20. fee per person)

ABOUT ME

Last name as in passport	
First name as in passport	
Date of birth: (DD/MM/YYYY)	
Gender as in passport:	
Canadian Passport number:	

ABOUT MY TRIP

Destination country	
Region in country if known	
Additional information (address or hotel name)	
Arrival date at destination (DD/MM/YYYY)	
Departure date from country (DD/MM/YYYY) I do not know my departure date	

MY CONTACT DETAILS OUTSIDE CANADA

You must provide at least one way of contacting you outside Canada

Email address which you check regularly	
Telephone number with area code	
Mobile telephone number with area code	

Send me a text message with destination travel advice and advisories upon arrival

EMBASSY REGISTRATION continued**MY EMERGENCY CONTACT IN CANADA IS**

You must provide at least one means of contacting this person.

Emergency contact in Canada's full name	
Emergency contact in Canada's Email	
Emergency contact in Canada's telephone number with area code	
Emergency contact in Canada's mobile number with area code	

I AM GOING TO A SECOND COUNTRY

Second Destination country	
Region in country if known	
Additional information (address or hotel name)	
Arrival date at destination (DD/MM/YYYY)	
Departure date from country (DD/MM/YYYY) I do not know my departure date	

I AM GOING TO A THIRD COUNTRY

Third Destination country	
Region in country if known	
Additional information (address or hotel name)	
Arrival date at destination (DD/MM/YYYY)	
Departure date from country (DD/MM/YYYY) I do not know my departure date	

PRIVACY STATEMENT

The information collected here will be shared with the Government of Canada in order to register you as a Canadian abroad. The data will not be shared with any other government or with any private company. By filling out this form you acknowledge that you understand how your data will be used and retained, and that *Visa Services Canada* is not liable for the data after it has been given to the Government of Canada.