VISA SERVICES CANADA

WWW.VISASERVICESCANADA.CA

TOURIST VISA APPLICATION FEES FOR BRAZIL

*** Visa fees and times are subject to change by Brazil without notice ***

29 Feb 2016

TOURIST / VISIT VISA ❒ - $120

Other visa types available - call for prices.

SERVICE CHARGE (per person per visa) ❒ - $95.

PROCESSING TIMES:

National Capital Region of Ottawa (and Hull).
Processing: 10 Working Days.

Ontario (except NCR), Manitoba, and Nunavut.
Processing: approx. 15+ Working Days .

British Columbia, Alberta, Saskatchewan, Yukon and the Northwest Territories.
Processing: 10+ Working Days.

Quebec (except NCR), New Brunswick, Newfoundland, Nova Scotia and Prince Edward Island.
Processing: approx. 18-20+ Working Days minimum.

WARNING REGARDING PROCESSING TIME

Changes in Brazilian procedures now mean there are different processing times depending on your home province. Please be aware the Brazilian government may choose to extend processing times at any moment, and this is beyond our control.

DOCUMENT UPLOADS

The government of Brazil requires all applications from Canada to have all of the supporting documents uploaded to the Brazilian computer. Applicants must upload their PHOTOGRAPH, SIGNATURE, and any other supporting documents. This is mandatory. If you are unable to do so, VSC can do this for you for a fee.

* Photograph, in JPG or PNG format, must have minimum dimensions of 177 x 236 pixels and maximum of 354 x 472 pixels, and 3x4 aspect ratio. This is not the photo you send with the forms.
* Signature must be in JPG or PNG format, and have minimum dimensions of 236 x 67 pixels and maximum of 507 x 141 pixels.
* Other supporting documents must be in PDF format. Maximum upload size is 2Mb total.
* After uploading you must click on UPDATE or the uploads are lost.

REPRINT YOUR APPLICATION *AFTER* UPLOADING DOCUMENTS

All applicants must provide the RECOVERY CODE for their application.

VISA SERVICES CANADA

WWW.VISASERVICESCANADA.CA

SPECIFIC TOURIST VISA REQUIREMENTS FOR BRAZIL for MINORS

TOURIST VISA

❒ - original passport, valid for at least 6 months after return to Canada, & at least two (2) blank pages,
❒ - one (1) fully completed and signed visa application form,
❒ - one (1) recent colour passport-style photograph, stamped & dated by the photographer,
❒ -Yellow Fever certificate for travel to the interior/Amazon/Brazilia,
❒ - photocopy of round trip ticket to Brazil or ticket in transit, with flight numbers, dates and itinerary; or cruise ship booking confirmation with full details of name and ports and dates. Instead of a ticket, the Embassy will also accept a signed letter from the carrier or travel agent, on company letterhead, with the name of the vessel (in case of ships), itinerary, dates of arrival in and departure from Brazil,

SPECIAL REQUIREMENTS for CHILDREN / YOUTHS:

❒ - children between 3 months and 6 years of age must have a certificate of vaccination against polio, stating kind and dosage of vaccine,
❒ - applicants under 18 years of age must present a notarized letter of consent, signed by parents or guardians (with proof of guardianship, in this case).
❒ - applicants under 18 years of age must present a notarized Brazilian consular form giving consent for travel and visa issuance, signed by parents or guardians (with proof of guardianship, in this case).
❒ - copy of the child's birth certificate with the parents' names on it.

All applicants must provide the RECOVERY CODE for their application.

SPECIAL REQUIREMENTS for residents of BC, AB, SK, YK, NWT:

❒ - letter from yourself, explaining your itinerary (when are you arriving and leaving Brazil); what is the purpose of your trip; and if it is the case, who in Brazil is inviting you.
❒ - student must provide an official letter from the university/college, stating your name and confirming you are currently enrolled to that institution **AND** the following:

Photocopy of recent bank statement, with complete name of the account holder,
Notarized Affidavit from your parents/guardian, confirming their financial support of the trip.

❒ - provide an official letter from the school, college, or university you attend, stating your full name and confirming that you are currently enrolled to that institution **and** a copy of 3 months of recent bank statements showing your full name or those of your parents/legal guardians. If you are a minor, please fill in all the minor forms. Also include documents proving relationship between parent or guardian paying, and the applicant.

SPECIAL REQUIREMENTS for residents of ON and MB and NU:

❒ - letter from yourself, on your own letterhead and dated and signed, explaining your itinerary (when are you arriving and leaving Brazil); what is the purpose of your trip; and if invited who in Brazil is inviting you.
❒ - If visiting family members or friends, a formal invitation letter from Brazil and a copy of their Brazilian Identification or protocol issued by the Federal Police are mandatory.
❒ - proof of residency if not flying from Toronto or Winnipeg (named utility bill, named bank statements, copy of named lease; or a copy of a provincial driving license)

SPECIAL REQUIREMENTS for residents of of OTTAWA and NCR:
❒ - **If student and/or a minor**: provide a statement of earnings or a copy of last year's notice of tax assessment received from CRA from a spouse or parents is acceptable.
❒ - Original and Photocopy of recent bank statement, with complete name of the account holder (you must present the original document when submitting your visa application. We will check it and retain the photocopy);
❒ - In case of online bank statements, the statement print out must be stamped by the bank before being submitted to the Consular Section.
❒ - An official letter from the company you work for, stating your name, confirming your current position and salary, presented with your most recent paystub;
❒ - Copy of your last notice of tax assessment from Revenue Canada;
❒ - A letter from your bank, stating your name and confirming the current standing of your account and or investments.

SPECIAL REQUIREMENTS for residents of QC NS NB PEI NFLD:
❒ - **If student and/or a minor**: provide a statement of earnings or a copy of last year's notice of tax assessment received from CRA from a spouse or parents is acceptable.
❒ - Proof of income compatible with the status of international tourist
Example: copy of the last 30 days of your bank statement, with complete name of the account holder;
or copy of your last notice of tax assessment;
or credit card statements,
or other means of proof by name date and financial status).
All of these documents must bear the name of the applicant on the original document.

NOTARIZED SIGNATURES BY PARENTS

All applications for visas by a minor must be signed by the parents, and the signatures must be notarized by a lawyer.

LONG FORM BIRTH CERTIFICATES

All applications for visas by a minor should be accompanied by the long form birth certificate showing the names of the parents.

SPECIAL AUTHORIZATION FORMS

All applications for visas by a minor should be accompanied by the appropriate special authorization document (below), signed by both parents, and notarized by a lawyer. Please select the form appropriate to your province or territory.

VISA SERVICES CANADA

WWW.VISASERVICESCANADA.CA

29 Feb 2016

BRAZILIAN ELECTRONIC VISA APPLICATION FORM

Canadians, and legal residents of Canada, applying for a Brazilian travel visa now have a two-part application process. The first part is electronic, and the second part is on paper.

Brazilian Immigration (Visa) Law requires all initial visa applications to be made electronically over the internet directly to the Brazilian government.

You may wish to PRINT these instructions and have them with you when you apply on-line.

First, go to the following Brazilian government website in order to fill in the electronic Brazilian visa application form on your computer. Write this web address in the address bar, NOT in a search engine. This website is non-secure and many search engines will give a warning that the website is not trusted. This is a decision by the Brazilian government and Canadians must accept the risk in order to apply for the visa.

https://formulario-mre.serpro.gov.br

SERPRO (Serviço Federal de Processamento de Dados / Federal Data Processing Service); GOV.BR (Government Brazil).

Once on the website, select the English flag to proceed in English.

Click on "**VISA**" which takes you to "Orientation and Assistance" where you scroll to the bottom and select "**START NEW APPLICATION**", or "Continue Application" if you are editing a previously-completed form.

The application form is a six (6) part form, comprising:

1) general data (about you)
2) visa data (type of visa and travel dates)
3) documents (about your passport)
4) professional data (name and address of employer)
5) contacts (addresses in Canada and Brazil)
6) biometric data and scanned documents.

Answer each question as required. You can go back and forth between these sections.

The name you type on the Brazilian application must match identically (to the exact letter) the full and complete name used in your passport. Do not add initials or names if they are not in your passport. Do not subtract names or initials if they are in your passport. The same applies to place of birth and date of birth.

All dates are in MMDDYYYY (12252016) format.
Telephone numbers are written without hyphens (2045551212).

Section 1 - General Data (about you)

This section requires your full legal name as it appears in your passport. It requires your place of birth as it appears in your passport. You must also provide full details of your parents.

Your full legal name (first and middle or initial) as it appears in your passport, must be typed in the box marked “First Name”. This means the final form will show the entire name as in your passport. A final name on the form which does not match the passport must be redone, signed, and couriered again.

At the end of section one is a question on “Legal Representative”. Adults do not have one. Minors will list their parent or legal guardian.

Section 2 - Visa Data (type of visa and travel dates)

This section requires you to declare your purpose of travel and the dates of travel.

All persons must declare the exact dates they plan to enter and exit Brazil.

All persons must declare any previous trips to Brazil with exact date of entry and length of stay.

FORM of EXHIBITION of TRAVEL DOCUMENT
All persons must select “By Third Party” from the pull down list.
You must now type “Visa services Canada, Inc” in the text box which will automatically appear.

Section 3 - Documents (about your passport)

OTHER DOCUMENT
Most Canadians put type “Driving License” in the box marked Name, then add the license number and date of expiry in the following boxes.

TRAVEL DOCUMENT (this means your passport)
Canadians must select “PASSPORT” from the pull down list, then type the full passport number; and date of issue and expiry; and issuing organization. For the issuing organization type the name of the city in which the passport was issued (check your passport for the exact office, and Canada). Example: “WINNIPEG, CANADA”

Section 4 - Professional Data (name and address of employer)

This section requires your profession or occupation or school details

Employed persons who work must list their employer and work address.

Retired persons only type “retired” in the profession and name of employer. Leave the rest blank.

Students must list their school or university and full school address.

If Unemployed type “unemployed” in the profession and name of employer. Leave the rest blank.

Section 5 - Contacts (addresses in Canada and Brazil)

It is recommended that you list both your home landline and your email address in the first box of the contacts page.

Permanent Residential Address
This must show your regular permanent legal home address in full.

Additional Addresses can show your temporary home or your office.

CONTACT IN BRAZIL

TOURISTS - In the box marked “Relationship”, tourists must select “other” and in “Description of relationship” type the word “HOTEL”.

BUSINESS - In the box marked “Relationship”, business travellers must select “other” and in “Description of relationship” type the word “BUSINESS PARTNER”.

INVITED PERSON - In the box marked “Relationship”, visitors must select “friend” or “relative”.

Tourists MUST list the name and address of a hotel in which they intend to stay.

Business persons MUST list the name and address of the Brazilian company with which they are dealing.

Visitors MUST list the name and address of the person who invited them to Brazil.

Under address in Brazil, the reference to “State/Province” refers to the Brazilian province.
Rio de Janeiro city is in RJ Province. Manaus is in MA province. Sao Paulo is in SP. Iguazu is in PR.

SAVE YOUR DATA

It is important at this point to select SAVE at the bottom of the page. This will provide you with a RECOVERY CODE which you must copy and save so that you can get back into the application later.

WRITE DOWN THE RECOVERY CODE NUMBER immediately so you do not lose it. It will appear in alrge text in the middle of the screen. It can be used to gain access to your on-line application for correction or printing. Without it you will have to start all over.

After submitting the form the Brazilian computer will immediately accept or reject the application. If it is rejected, you have multiple opportunities to go back and correct any typing errors or omissions, which will be highlighted on the form. After errors are corrected save the application again to submit the form.

Once accepted, an application code number appears near the top of the page. The code number looks like this: 161225-001456. In this example, the codes means the application was made on 25/12/2016, and is the 1456th application that day.

PRINT YOUR FORM

You can immediately PRINT your application without uploading documents.

From the home page select the button marked “PRINT VISA FORM DELIVERY RECEIPT”.
Type in the recovery code and your last name only and your birth date, then add the security code from the bottom of the page. The final form will appear as a PDF. Print it and sign it.

A one page *Adobe Acrobat* PDF form will open on the screen. This is your actual final Brazilian visa application form. It will be in Portuguese and have three bar codes on it, as well as a space for a colour passport photo and a signature. *Adobe Acrobat* reader is available for free from Adobe.com

Check you NAME, DATE OF BIRTH, and PLACE OF BIRTH to ensure they match your passport.

DO NOT GLUE the photo to the page. Passport photos must stamped and dated by the photographer. This stamp and date must be visible to the Brazilian visa official.

SIGN THE FORM

All adults must sign their own form.

Applications for minors must be signed by both parents and notarized by a Canadian lawyer.

Section 6 - Biometric Data and Scanned Documents

Applicants are encouraged to upload their photograph and signature in the first box of the section.

Applicants are encouraged to upload their supporting documents in the second box of the section.

Applicants unable to upload some or all of their documents can use our services to have their items uploaded for them by our staff.

EXPIRATION DATE WARNING

There is an expiration date for all applications. All Brazilian visa applications expire in 30 days and disappear from the computer system. The expiry date is printed on the third line of the final form below the Application Number and Retrieval Code.

As it takes up to three weeks for the Brazilians to issue a visa to Canadians, you must send this form and supporting documents to us immediately so it will not expire before your visa is to be issued. If you have applied on-line too early, you can apply again and get a new form with a new expiration date.

VISA SERVICES CANADA

WWW.VISASERVICESCANADA.CA

29 Feb 2016

BRAZILIAN ELECTRONIC DOCUMENT UPLOADS

As of 01 November 2014 the government of Brazil requires all Canadian visa applicants, and all persons applying in Canada for a Brazilian visa, to upload all of their documents to the visa application website at the time the application is filed on-line.

All documents must be uploaded here when you are completing your on-line visa application form:

https://formulario-mre.serpro.gov.br

Applicants must upload their PHOTOGRAPH, SIGNATURE, and any other supporting documents.

If you are unable to do so, VSC can do this for you for a fee $10. per document..

* **Photograph**, in JPG or PNG format, must have minimum dimensions of 177 x 236 pixels and maximum of 354 x 472 pixels, and 3x4 aspect ratio. This is a different ration than the paper photo you must supply with your signed application. Be certain you upload a 3 x 4 photo instead of the 5 x 5 photo.

* **Signature,** in JPG or PNG format, must have minimum dimensions of 236 x 67 pixels and maximum of 507 x 141 pixels. You must scan your own signature and upload it for the Brazilian government.

* **Other supporting documents** must be in PDF format.
  - air tickets (if applicable)
  - bank statements (if applicable)
  - Notice of Assessment (if applicable)
  - letter of invitation (if applicable)
  - Brazilian ID card of invitor (if applicable)

Please note that the maximum upload size is **2 Mb total for all files together**.

AFTER UPLOADING YOU MUST CLICK ON **"SAVE"** OR THE UPLOADS ARE LOST.

REPRINT YOUR APPLICATION *AFTER* UPLOADING DOCUMENTS

CHECK YOUR NAME, DATE OF BIRTH, and PLACE OF BIRTH to ensure they match the passport exactly.

SIGN YOUR APPLICATION

REPÚBLICA FEDERATIVA DO BRASIL
MINISTÉRIO DAS RELAÇÕES EXTERIORES
CONSULADO-GERAL DO BRASIL

FORMULÁRIO DE AUTORIZAÇÃO
PARA PEDIDO DE VISTO PARA MENORES DE 18 ANOS
Authorization Form
for minors under 18 years-old to apply for a visa

We,
_____ and

_____

are the lawful custodial parents of:

Child's full name:	
Date of Birth (DD/MM/YYYY):	
City and country of Birth:	
Passport Number:	
Passport expiry date:	

Child's full name:	
Date of Birth (DD/MM/YYYY):	
City and country of Birth:	
Passport Number:	
Passport expiry date:	

We authorize the Consulate-General of Brazil to issue a visa to the above mentioned child (children).

Name:

_____

Signature:

_____

Name:

_____

Signature:

_____

_____, _____, _____ of _____ of _____

Cidade *(city)* **Província** *(Province)* **dia** *(day)* **Mês** (*month*) **Ano** *(year)*

REPÚBLICA FEDERATIVA DO BRASIL
MINISTÉRIO DAS RELAÇÕES EXTERIORES
CONSULADO-GERAL DO BRASIL EM TORONTO

FORMULÁRIO DE AUTORIZAÇÃO PARA VIAGEM DE MENOR DE 18 ANOS

Authorization Form for MINORS under 18 years travelling to Brazil

(Preencher a máquina ou em letra de forma)

Autorizo(amos) o(a)(s) menor(es):
I(We) authorize the minor(s):

Validade até:
Valid until:

Foto recente
Recent picture

Nome completo *First and last name*		**Local e data de nascimento** *Place and date of birth*
Passaporte nº *Passport nr.*	**Órgão expedidor** *Issuing Authority*	**Data de expedição** *Date of issue*

Foto recente
Recent picture

Nome completo *First and last name*		**Local e data de nascimento** *Place and date of birth*
Passaporte nº *Passport nr.*	**Órgão expedidor** *Issuing Authority*	**Data de expedição** *Date of issue*

A viajar(em) em qualquer época para o Brasil, dentro do território brasileiro e para todos os países com os quais o Brasil mantém relações diplomáticas, bem como a retornar para o país de residência desacompanhado(a)(s) ou sob a responsabilidade de:
To travel on any occasion to and within the territory of Brazil and to all countries with which Brazil maintains diplomatic relations, as well to return to the country of residence, unaccompanied or under the responsibility of:

Nome do acompanhante do menor *Name of person accompanying minor(s)*		**Passaporte/identidade nº** *Passport/identity card nr.*	**Órgão expedidor** *Issuing Authority*
Nacionalidade *Nationality*	**Estado civil** *Marital status*	**Profissão** *Profession*	
Endereço completo *Full address*			

BRAZIL (minors)

Nome (*Name*)

Grau de parentesco (*Father/Mother*)

ID ou (or) Passaporte(e) **Expedidor**(*Issued by*)

Assinatura (Signature)

Nome (*Name*)

Grau de parentesco (*Father/Mother*)

ID ou (or) Passaporte(e) **Expedidor**(*Issued by*)

Assinatura (Signature)

Toronto, _____ de_____ de _____
Dia (*day*) **Mês** (*month*) **Ano** (*year*)

As assinaturas dos pais deverão ser reconhecidas, pessoalmente, pela autoridade consular, se os pais forem de nacionalidade brasileira. Se um dos pais for estrangeiro, deverá reconhecer sua assinatura em tabelião canadense e autenticar a assinatura do tabelião em órgão do governo da província, antes de submeter a autorização ao Consulado (vide como fazer legalização de documentos no site http://consbrastoronto.org/legalizacao_documentos.php)
If both parents are Brazilian nationals, signatures will be authenticated before the Consular Officer at the Consulate. If one of the parents is a foreign national, the signature must be notarized by a Notary Public and authenticated at a Provincial Government office, prior to submission to the Consulate (please see how to legalize a document at our website: http://consbrastoronto.org/legalization_documents_general.php).

CONSULATE-GENERAL OF BRAZIL IN TORONTO

AUTHORIZATION TO ISSUE A BRAZILIAN VISA FOR MINORS

I (we) hereby authorize the Consulate-General of Brazil in Toronto to issue a visa to my (our) child (children), hereunder identified.

Name of minor:

Date of birth (DD/MM/YYYY):

Name of minor:

Date of birth (DD/MM/YYYY):

Father's name: Father's signature:

Mother's name: Mother's signature:

_____ (city), _____ (day) of _____ (month) of _____ (year).

Reminder: ***Both*** *parents must sign this authorization as well as the visa application form in the presence of the Consular officer.*

If applying by mail or through a third party, ***BOTH*** *parents must sign the authorization and the visa application form, notarize their signatures on both documents and submit the complete application to the Consulate.*

Copy of the birth certificate (long form) must also be submitted.

REPÚBLICA FEDERATIVA DO BRASIL
MINISTÉRIO DAS RELAÇÕES EXTERIORES
CONSULADO-GERAL DO BRASIL EM VANCOUVER

FORMULÁRIO DE AUTORIZAÇÃO
PARA PEDIDO DE VISTO PARA MENORES DE 18 ANOS
Authorization Form
for minors under 18 years-old to apply for a visa

We,
_____ and

_____

are the lawful custodial parents of:

Child's full name:	
Date of Birth (DD/MM/YYYY):	
City and country of Birth:	
Passport Number:	
Passport expiry date:	

Child's full name:	
Date of Birth (DD/MM/YYYY):	
City and country of Birth:	
Passport Number:	
Passport expiry date:	

We authorize the Consulate-General of Brazil to issue a visa to the above mentioned child (children).

Name:

_____

Signature:

_____

Name:

_____

Signature:

_____

_____, _____, _____ of _____ of _____

Cidade *(city)* **Província** *(Province)* **dia** *(day)* **Mês** (*month*) **Ano** *(year)*

REPÚBLICA FEDERATIVA DO BRASIL
MINISTÉRIO DAS RELAÇÕES EXTERIORES
CONSULADO-GERAL EM MONTREAL

AUTORIZAÇÃO DE VIAGEM PARA MENORES

AUTORISATION DE VOYAGE POUR ENFANT OU ADOLESCENT
AUTHORIZATION FOR PERSONS UNDER 18 YEARS TRAVELLING TO BRAZIL

FOTO
PHOTO
3 X 4 CM

Autorizo(amos) o(a) menor:
J'autorise (nous autorisons) le mineur:
I (we) authorize the minor:

Nome completo do menor / Nom complet du mineur / Child's full name		
Local e data de nascimento / Lieu et date de naissance / Place and date of birth		
Passaporte nº / Passeport nº / Passport nº	**Órgão expedidor /** Autorité de délivrance **/** Issuing Authority	**Data de expedição /** Date de délivrance **/** Date of issue

A viajar em qualquer época para o Brasil, dentro do território brasileiro e para todos os países com os quais o Brasil mantém relações diplomáticas, bem como a retornar para o país de residência desacompanhado(a) ou sob a responsabilidade de:
À voyager à destination du Brésil, se déplacer sur le territoire brésilien et tous les pays qui maintiennent des relations diplomatiques avec le Brésil, et aussi à voyager ou retourner au pays de résidence, non accompagné(e) ou accompagné(e) de:
To travel at any time to Brazil, within the boundaries of Brazil, and all other countries with which Brazil maintains diplomatic relations, as well as to return to Canada, unaccompanied or in the company of:

Nome do acompanhante Nom de la personne qui accompagne le mineur Name of person accompanying minor	**Passaporte nº** Passeport nº Passport nº	**Órgão expedidor** / Autorité de délivrance / Issuing Authority
Nacionalidade / Nationalité / Nationality	**Estado Civil** / État civil / Marital status	Profissão / Occupation actuelle / Present occupation
Endereço completo e telefone / Adresse personnelle et téléphone / Home address and telephone		

_____ Nome / Nom / Name	_____ Nome / Nom / Name
_____ Pai / Père / Father	_____ Mãe / Mère / Mother
_____ Passaporte nº / Passeport nº / Passport nº	_____ Passaporte nº / Passeport nº / Passport nº
_____ Assinatura / Signature	_____ Assinatura / Signature

Montréal, _____de/of _____de/of_____
Dia/Jour/Day Mês / Mois/ Month Ano / Année / Year

Pour l'émission du visa, copie du certificat de naissance et cette autorisation originale signée par les deux parents ou le responsable legal, dûment notariée. Si le mineur voyage avec un seul de ses parents, il doit être expressément autorisé par l'autre parent, moyennant la présentation du document dont la signature a été notariée.
To issue of a visa, copy of the birth certificate and the original notarized authorization signed by both parents, if the minor is traveling unaccompanied. If the minor is travelling accompanied by one parent only, this notarized authorization is required from the other parent or legal guardian (proof of guardianship is required).