

VISA SERVICES CANADA®

Freedom to Travel, Personalized®



Visa Services Canada, Inc.
275 Slater Street, Suite #900
Ottawa, ON, K1P 5H9, CANADA
Phone: 613-231-7054
Toll-free: 866-378-1229

www.VisaServicesCanada.ca
info@visaservicescanada.ca

ALL APPLICANTS: full legal names

1.	
2.	
3.	
4.	
5.	

SHIPPING ADDRESS - all details mandatory

Street Address			Apartment #	
City			Province	
Postal Code		Country (if not Canada)		
Phone			Office Phone	
Cell Phone				
Email				

Visa Countries (in order of arrival)	Visa type tourist / business / etc	Entries 1 / 2 / multi	Service level regular / fast	Date of entry & exit (dd / mm / yy)

SHIPPING OPTIONS

- Personal pick-up in Ottawa
- Canadian shipping \$30
- Cdn10:30am shipping \$40
- Foreign shipping (cost+)

Do not write in this area

Payment: call to make payment by money order / bank draft / e-transfer

Visa	Cardholder			
Mastercard	Card #			
M.O. / draft	Expiry date			
E-Transfer				

Original ink signature & date (authorizing credit card charge and terms of service). Credit card must be in the name of an applicant.

X



Terms: By using *Visa Services Canada* you are authorizing the company to handle your personal information and your passport, and to hand over such passports and information to a foreign diplomatic mission in Canada or abroad for the purpose of acquiring a visa. By using the services of VSC you are accepting in whole the following terms, conditions, and limitations: VSC cannot and does not guarantee a visa will be issued by a diplomatic office, as this is the sole prerogative of the foreign government. VSC is not responsible for the safety or security of your passport once the passport has entered the diplomatic grounds or passed into the control of a shipper. VSC is not liable for any stolen or lost passport, and has no liability for late shipping delivery of passports and visas. Cash, bank drafts, credit cards and money orders are subject to a 1 % bank charge. I understand this liability statement.

Internal Use Only SHIPPING		Date sent by VSC	
Tracking #		Date received by client	

VISA SERVICES CANADA

WWW.VISASERVICESCANADA.CA

SECURE PAYMENT OPTION FOR TOURIST & VISIT VISAS

Visa Services Canada, Inc. is pleased to offer the most secure means of payment available in Canada for the processing of your tourist or your visit visa.

INTERAC e-Transfer®

Interac e-Transfer is a funds transfer service between personal and business accounts at Canadian banks and other financial institutions. You do not have to provide any account details or even a credit card number to our company. Our staff never see any of your account details when you use an e-transfer method of payment. You deal only with your bank or financial institutions to make payment in a totally secure environment right from your home or office.



HOW IT WORKS

1. Fill in the entire visa application form, including the VSC cover page above, and send it to our office by courier or e-mail as applicable.
2. Our professional staff review your application and determine the total payment (including taxes and shipping) to be made by you.
3. Our staff send you an e-mail detailing the full and final charges. This email will contain all the instructions for making the e-transfer. It will include the e-mail and security codes, and step-by-step instructions for you.
4. You, or a friend or relative acting on your behalf, make the e-transfer to VSC for all the visa processing charges and fees.
5. It takes about 30 minutes for the bank to send the e-transfer notification to our office. We then receive the funds and can then pay the embassy on your behalf. Payment must be received before the embassy can be approached with your application.

YOUR E-MAIL ADDRESS

Applicants **MUST** provide at least one (1) working and monitored e-mail address on the VSC cover page so that our staff can contact you with details of the payment. Please provide two.

An application form without a typed correct and monitored e-mail address cannot be processed.

Applicants who respond immediately are assisted first. Applicants who do not respond within three days (72 hours) will have their applications cancelled and their passports prepared for return. Failure to respond promptly may result in you missing your journey.

VISA SERVICES CANADA

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VISA APPLICATION FEES FOR ANGOLA

*** Visa fees and times are subject to change by embassies without notice ***

REGULAR ORDINARY VISA - BUSINESS VISA - TOURIST VISA \$185

Processing time: 15+ working days

URGENT ORDINARY VISA - BUSINESS VISA - TOURIST VISA \$295

Processing time: 7+ working days

REGULAR SERVICE CHARGE (per person per visa) \$200.

URGENT SERVICE CHARGE (per person per visa) \$300.

SPECIFIC ORDINARY VISA REQUIREMENTS FOR ANGOLA

ORDINARY VISA

The ordinary visa takes up to 15 working days to process. Length of stay may not exceed 30 days.

FROM THE APPLICANT: You must put these items in the application package:

- original passport, valid for at least 6 months after return to Canada,
- copy of first three pages of passport, and all other pages which contain visas or stamps,
- two (2) copies of the Angolan application form, TYPED, with original signatures, in black ink,
- three (3) recent passport-style photographs with the names on the back,
- full long version complete CPIC criminal records check (NOT based on fingerprints) (see below),
- documentation or correspondence related to the purpose of travel,
- copy of round trip ticket and the travel itinerary,
- full immunization record, plus your Yellow Fever certificate,
- proof of means of subsistence while in Angola (\$250) a day. Bank statement, or letter from an employer sponsoring the travel normally is considered as a sufficient proof.

FROM THE EMPLOYER: You must put these items in the application package:

- LOI: letter of invitation from Angola sent by an individual or institution in Angola, addressed to the Embassy of Angola in Canada. The signatures on this letter MUST be certified by the Ministry of Foreign Affairs in Luanda, and must have the ministry green paper stamp on the back of the page.
- Diario da Republicana Alvara - letter of invitation must have diario and tax payment.
- Documents related to the tax payment from Angola from the Angolan company inviting you.
- second complete photo copy of entire application package including all supporting documents. If you wish us to make these copies there is a service charge.

Criminal records check must be translated, notarized by a lawyer, and stamped by DFAIT for the Canadian government. This is done by VSC on your behalf.

Police records checks can be done from anywhere in the world courtesy of Reliability Screening, and requires only a scan of your passport and provincial driving license.

ReliabilityScreening.com 1-866-299-4734 Outside North America 1-613-216-1888

VISA SERVICES CANADA

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VISA APPLICATION FEES FOR ANGOLA

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REGULAR STV SHORT TERM VISA \$185

Processing time: 10+ working days

URGENT STV SHORT TERM VISA \$295

Processing time: 7+ working days

REGULAR SERVICE CHARGE (per person per visa) \$200.

URGENT SERVICE CHARGE (per person per visa) \$300.

SPECIFIC STV SHORT-TERM VISA REQUIREMENTS FOR ANGOLA

STV VISA

The STV visa takes at least 10 working days to process. You must enter the country within 72 hours of the visa being issued. ALL applicants must come in person to Ottawa to pick up their passport on the day the visa is issued.

FROM THE APPLICANT: You must put these items in the application package:

- original passport, valid for at least 6 months after return to Canada,
- copy of first three pages of passport, and all other pages which contain visas or stamps,
- two (2) copies of the application form, TYPED, with original signatures, in black ink,
- three (3) recent passport-style photographs with the names on the back,
- full long version complete CPIC criminal records check (NOT based on fingerprints) (see below),
- documentation or correspondence related to the purpose of travel,
- copy of round trip ticket and the travel itinerary,
- full immunization record, plus your Yellow Fever certificate,
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VISA APPLICATION FEES FOR ANGOLA

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WORK VISA \$515
Processing of this visa takes up to 6 months due to all work being done in Luanda

SERVICE CHARGE (per person per visa) \$200.

THERE IS NO FAST SERVICE FOR ANGOLAN WORK VISAS

SPECIFIC WORK VISA REQUIREMENTS FOR ANGOLA

WORK VISA Your must put these items in the application package:

All documents must be presented in duplicate (original and duplicate)

- original passport, valid for at least 6 months after return to Canada,
- copy of first three pages of passport, and all other pages which contain visas or stamps, which must be Notarized and authenticated by DFAIT.
- three (3) copies of the application form, TYPED, with original signatures in black ink,
- three (3) copies of the application form, TYPED, printed in black ink,
- four (4) recent passport-style photographs with the names on the back,
- Notarized copy of a contract, addressed to the Embassy of Angola in Canada, signed by the representative of the company or organization employing, hiring or sponsoring the trip, stating specifically the job to be performed by applicant, the duration of the contract, as well as the fact that employer takes full financial responsibility for the applicant.
- Notarized statement indicating that applicant agrees to abide by Angolan laws.
- Police Clearance Certificate/Letter, notarized, and authenticated by the Canada's DFAIT stating that applicant has no pending criminal proceedings.
- full long version complete CPIC criminal records check (NOT based on fingerprints) (see below),
- full original RCMP form 10-digit fingerprints signed and stamped by RCMP or police,
- Notarized Int'l Vaccination Certificate or Medical Certificate of Health, including HIV test results.
- Letter of presentation.
- Notarized diploma or certificates of achievement.
- Notarized Curriculum Vitae (Resume).
- LOI: letter of invitation from Angola sent by an individual or institution in Angola, addressed to the Embassy of Angola in Canada. The signatures on this letter MUST be certified by the Ministry of Foreign Affairs in Luanda. And must have the ministry green paper stamp on the back of the page.
- Diario da Republicana Alvara - letter of invitation must have diario and tax payment.
- Documents related to the tax payment from Angola from the Angolan company inviting you.
- Authorization by the by Responsible Ministry (Ministério de Tutela) and opinion issued by the Ministry for Public Administration, Labour and Social Security (MAPESS-Ministério da Administração Pública, Emprego e Segurança Social).

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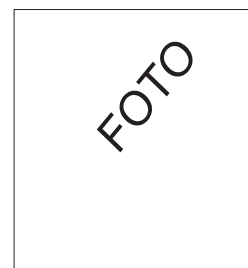


REPÚBLICA DE ANGOLA

MISSÃO DIPLOMÁTICA OU CONSULAR EM OTTAWA-CANADA

PEDIDO DE VISTO / VISA APPLICATION

- | | | |
|--|--|--|
| <input type="checkbox"/> DIPLOMÁTICO
DIPLOMATIC | <input type="checkbox"/> TRANSITO
TRANSIT | <input type="checkbox"/> TRABALHO
WORK PERMIT |
| <input type="checkbox"/> OFICIAL
OFICIAL | <input type="checkbox"/> CURTA DURAÇÃO
SHORT TERM | <input type="checkbox"/> PRIVILEGIADO
PRIVILEGED |
| <input type="checkbox"/> CORTESIA
CORTESY | <input type="checkbox"/> ORDINARIO
ORDINARY | <input type="checkbox"/> F. RESIDENCIA
RESIDENCIAL PERMIT |
| <input type="checkbox"/> TURISMO
TOURISM | | |



Nome: Apellidos:
 Name: Last Name:
 Estado Civil Sexo
 Marital Status Sex
 Data de Nascimento: / / Local de Nascimento:
 Date of Birth: / / Place of Birth:
 País de Nascimento: Nacionalidade Origem:
 Country of Birth: Nationality of Origin:
 Nacionalidade Actual: Passaporte N°:
 Current Nationality: Passport #:
 Emitido em: Data: Válido até:
 Place of issue: Date of issue: / / Expiry Date: / /
 Morada/Estado: Cidade: Rua: Código Postal:
 Address/Province: City: Street: Postal Code:
 Telefone: Fax: E-mail:
 Telephone: Fax: E-mail:
 Nome do Pai: Nacionalidade do Pai:
 Father's Name: Father's Citizenship:
 Nome da Mãe: Nacionalidade da Mãe:
 Mother's Name: Mother's Citizenship:
 Profissão: Cargo que ocupa:
 Profession: Position:
 Local de Trabalho:
 Employer:
 Endereço do empregador:
 Employer's address:
 Motivo de Viagem: Local de Hospedagem:
 Reason for the trip: Place of Lodging:
 Cidade: Rua: Casa N°:
 City: Street: Unit #:

Nome da pessoa ou Organização que se responsabilizara pela sua Estadia:

Person or organization responsible for your stay:.....

Província:..... Município:..... Bairro:.....

Province:..... Municipality:..... Community:.....

Rua:.....

Street:.....

Última Permanência em Angola:.....

Last stay in Angola:.....

Filhos menores averbados no passaporte e que beneficiarão do visto: Children included in the passport benefiting of the visa:	
Nome / Name:	Nascido aos/Date of Birth:
..... /
..... /
..... /
..... /

Nome da pessoa ou Organismo solicitante: Inviting person or company:.....	Ref ^ª : Ref.:.....
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A SER PREENCHIDO SOMENTE PELO SOLICITANTE DE VISTO DE TRÁNSITO
FOR TRANSIT VISA APPLICANTS ONLY

País de destino:
Country of destination:.....

Motivo de Viagem:
Reason for the trip:.....

Possui visto de Permanência ou de Residência do país de destino?
Do you have resident or visitor visa of the country of destination?

Sim N.º: Validade:
 Yes N.º: Expiry date:

Não Porquê?
 No Why?.....

A SER PREENCHIDO SOMENTE PELO SOLICITANTE DE VISTO DE TRABALHO
FOR WORK PERMIT APPLICANTS ONLY

Nome do Organismo contratante:
Contracting Company:.....

Endereço Completo:
Full Address:.....

Função a exercer:
Position to occupy:.....

Data do início do contrato:
Contract starting date:.....

Data do fim do Contrato:
Contract expiry date:.....

A SER PREENCHIDO SOMENTE PELO SOLICITANTE DE VISTO PARA FIXAÇÃO DE RESIDÊNCIA
FOR RESIDENT PERMIT APPLICANTS ONLY

Razões por quer residir em Angola:
Reasons why you seek residence in Angola:

Temporariamente
Temporary

Definitivamente
Permanent

Pretende residir com o seu agregado familiar?
Will you reside with a family member?

Sim
Yes

Não
No

Esposa
Wife

Esposo
Husband

Filhos
Children

Outros
Other

Meios de subsistência
How will you support yourself

Endereço em Angola
Address in Angola

Informações complementares:
Supplementary information:

Viagens realizadas à Angola
Have you traveled to Angola before?

Sim
Yes

Não
No

Já obteve Cartão de Residência
Are you a resident card holder?

Sim
Yes

Não
No

Já obteve Visto de Trabalho
Have you been granted Work Permit?

Sim
Yes

Não
No

Já lhe foi recusada a entrada para o País
Have you ever been denied entry to Angola?

Sim
Yes

Não
No

I declare that the information provided in this application form is correct to the best of my knowledge and belief.

Data:
Date: / /

ASSINATURA DO REQUERENTE / APPLICANT'S SIGNATURE

OBS:

Assinatura do funcionário Consular

.....

A PREENCHER PELA MDC

Parecer dos Serviços Consulares:

.....

.....

.....

.....

.....

Data:...../...../.....

O Responsável

ASSINATURA LEGIVEL

A PREENCHER PELA S.M.E.:

Parecer do Registo de Cadastro /DDRA:

.....

.....

.....

.....

.....

Data:...../...../.....

O Responsável

ASSINATURA LEGIVEL

VISA SERVICES CANADA

WWW.VISASERVICESCANADA.CA

EMBASSY REGISTRATION

For your personal safety and security we can register you with the embassy of Canada in the country or countries to which you will travel on your upcoming business or tourist journey.

During times of national emergency such as natural disasters, war, or bombings, the government of Canada may seek out all Canadian nationals in a disaster or security zone. Canadians who are registered are the first ones found and can be the first evacuated in some cases.

This is a fast and efficient way of ensuring the Canadian Government can find you in case of an emergency, and can give your family some security during your travels.

- **YES, please register my trip with the government** (\$20. fee per person)

ABOUT ME

Last name as in passport	
First name as in passport	
Date of birth: (DD/MM/YYYY)	
Gender as in passport:	
Canadian Passport number:	

ABOUT MY TRIP

Destination country	
Region in country if known	
Additional information (address or hotel name)	
Arrival date at destination (DD/MM/YYYY)	
Departure date from country (DD/MM/YYYY) I do not know my departure date	

MY CONTACT DETAILS OUTSIDE CANADA

You must provide at least one way of contacting you outside Canada

Email address which you check regularly	
Telephone number with area code	
Mobile telephone number with area code	

Send me a text message with destination travel advice and advisories upon arrival

EMBASSY REGISTRATION continued**MY EMERGENCY CONTACT IN CANADA IS**

You must provide at least one means of contacting this person.

Emergency contact in Canada's full name	
Emergency contact in Canada's Email	
Emergency contact in Canada's telephone number with area code	
Emergency contact in Canada's mobile number with area code	

I AM GOING TO A SECOND COUNTRY

Second Destination country	
Region in country if known	
Additional information (address or hotel name)	
Arrival date at destination (DD/MM/YYYY)	
Departure date from country (DD/MM/YYYY) I do not know my departure date	

I AM GOING TO A THIRD COUNTRY

Third Destination country	
Region in country if known	
Additional information (address or hotel name)	
Arrival date at destination (DD/MM/YYYY)	
Departure date from country (DD/MM/YYYY) I do not know my departure date	

PRIVACY STATEMENT

The information collected here will be shared with the Government of Canada in order to register you as a Canadian abroad. The data will not be shared with any other government or with any private company. By filling out this form you acknowledge that you understand how your data will be used and retained, and that *Visa Services Canada* is not liable for the data after it has been given to the Government of Canada.



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613-231-7054

I, _____, authorize *Visa Services Canada* to act on my behalf in acquiring a visa for my passport. *Visa Services Canada* is authorized to drop-off and pick-up my passport and any other personal documents from the embassy, high commission, consulate, diplomatic mission of the country of _____ while aiding me in acquiring a visa. *Visa Services Canada* is also authorized to receive information about my application from the visa office while acting on my behalf.

Signed on this _____ day of the month of _____ in the year _____,
in the city of _____ in the province of _____, in Canada.

Signature _____



OFFICE COPY



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Signed on this _____ day of the month of _____ in the year _____,
in the city of _____ in the province of _____, in Canada.

Signature _____



EMBASSY COPY